

Notes on how to make applications for eligible dependants are provided at the end of this guide.

You will need to set up 'you' The Sponsored Student Route Visa application first.

You should start your Visa application by clicking on the live link below

<https://www.gov.uk/student-visa/apply-online>

Apply outside the UK

As part of your application, you'll need to prove your identity. How you do this depends on where you're from and what type of passport you have.

You'll either:

- give your fingerprints and a photograph (biometric information) at a [visa application centre](#)
- use the 'UK Immigration: ID Check' app to scan your identity document - you'll also create or sign into your UK Visas and Immigration (UKVI) account

You'll be told what you need to do when you apply.

Once you've started your application, you can save your form and complete it later.

Start now >

Where are you planning to live?

☐ England, Scotland, Wales or Northern Ireland

☐ Jersey, Guernsey or the Isle of Man

Continue

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

☐ Yes ☐ No

Continue

Select a country to provide your biometrics

To complete your application, you must provide your biometrics (fingerprints and facial photograph). This may involve attending a visa application centre (VAC) operated by one of our commercial partners.

We need to know which commercial partner will manage your biometrics appointment. This is so we can transfer you to the correct website after you have submitted your visa application.

Enter the country where you would like to provide your biometrics. This will usually be the country you are in now. If there is no VAC in your selected country, you will be able to choose an alternative location.

If you believe you are unable to provide your biometrics at any location, you should still choose a location. You will then be told how to proceed.

Next

Check available visa application centre locations



To check the availability of services at your preferred application centre you can find more information by visiting the website of our commercial partner [VFS Global](#) who operates our centres around the world.

You can find all VAC locations by checking the '[Find a visa application centre](#)' page on GOV.UK. They are also listed on our commercial partners' websites.

You will not be able to change the location after you have submitted your application.

There may not be a VAC in your preferred location. Try an alternative location if this is the case.

You must select a location even if you believe you are unable to provide your biometrics at any location.

China



I have identified the location where I will provide my biometrics (or I am unable to provide my biometrics at any location).



I want to choose a different location.

Next

Student visa

Use this form to apply from outside the UK for a Student visa.

You cannot add family members ('dependants') to this application. You must complete a [separate form](#) for your dependants.

Before you apply

Before you start your application, [read the guidance](#) on:

- eligibility
- how to apply and required documents
- fees

How long it takes you to complete the application will depend on your particular situation. You will be able to save your application and come back to it at another time if you need to.

If you are inactive for 25 minutes you will be automatically logged out.

How we use your data

The Home Office will use the personal information you provide to decide whether to grant your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the [Privacy Notice for the Border, Immigration and Citizenship system](#). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

[Apply now](#)

Register an email

Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.

Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application.

Email address

Create a password

Your password must be 10 characters or longer and must contain at least 3 of the following:

- uppercase letter
- lowercase letter
- a number
- a symbol

Repeat your password

[Save and continue](#)

Once you receive the verify email link that the UKVI will send to the email address that you have registered, please ensure that you log out of this application and log back in again using the emailed link.

This will ensure that you can access the online application.

Contacting you by email

We may use email to contact you about your application, for example, we may contact you for further information, or send a decision on your application by email. We may also use email to contact you about your immigration status after your application has been decided.

You must notify us immediately if the contact email addresses you provide as part of this application change.

Email address will be populated here for you to review

If your email is wrong, click [here](#) to change it.

Who does this email address belong to?



You



Someone else

Save and continue

Once you receive the verify email link that the UKVI will send to the email address that you have registered, please ensure that you log out of this application and log back in again using the emailed link.

This will ensure that you can access the online application.

Your telephone number

We may contact you by telephone if we have any further questions about your application, or about your immigration status after your application has been decided.

You must notify us immediately if the contact telephone number(s) you provide as part of this application change.

Provide your telephone number

Only include numbers, and for international numbers include the country code. You will be able to add any additional telephone numbers after you click 'Save and continue'.

Where do you use this telephone number?

You can select more than one option

☐

For use whilst in the UK

☐

For use whilst out of the UK

Select whether this is your home, mobile or work telephone number

You can select more than one option

☐

Home telephone number

☐

Business telephone number

☐

Mobile telephone number

Save and continue

Scholarships

Do you have a Fulbright, Marshall, Chevening, or Commonwealth scholarship?

Check the [postgraduate scholarship guidance](#), if you do not know.

☐ Yes ☐ No

Save and continue

This is not any of the Newcastle University Scholarships

Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

☐ Yes ☐ No

Save and continue

This will be confirmed as an E4GXXXXXXXXXXXX code on your CAS statement.

This will be issued to you by;

INTO—for INTO programmes only

Postgraduate or Undergraduate Admissions—for students starting a course at Newcastle University

Visa Support Team - For students returning after interruption, transferring programme or extending a visa to continue on the current programme or anyone switching into Student route

Your name

Enter your name as shown on your passport or travel document. Use the English spelling of your name where provided.

You must tell us your full name.

Given name(s)

Your given name is usually your first name. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name, include it with your given name. You must tell us all your given names.

Family name

Your family name is the surname shared by your family.

[I do not have a current passport or travel document](#)

Save and continue

Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

☐ Yes ☐ No

Save and continue

You will be asked to confirm your Sex / Gender and relationship status - Question not shown here.

Your address

Address

Town/City

Province/Region/State

Postal code (if applicable)

Country

Is this address also your correspondence address?

We may use this address to contact you about your application, including after it has been decided.

☐ Yes ☐ No

This would usually be the address where you are when you apply for the Visa.

About this property

How long have you lived at this address?

Select a unit of time and enter a value

What is the ownership status of your home?

☐ I own it
☐ I rent it
☐ Other

Your passport



You must use your passport or travel document to complete this section.

Passport number or travel document reference number

Issuing authority

On your passport or travel document this could also be referred to as 'country of issue' or 'place of issue'.

Issue date

Enter date in the format DD MM YYYY

Day Month Year

Expiry date

Enter date in the format DD MM YYYY

Day Month Year

You will be asked if you have a National Identity Card (from your home country). You will need to provide the details, if you have one. (A copy of this is not required in support of the Visa application) . This is not your passport, BRP card or driving license

Your nationality, country and date of birth

Country of nationality

Enter your country of nationality or citizenship, as shown on your passport or travel document. If you have previous or additional nationalities or citizenships, you will be able to add these later in the application.

Country of birth

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

For example, 31 3 2020

Day Month Year

You will be asked if you have another Nationality. Please answer 'Yes' if you have one and 'No' if you don't.

Your immigration status

What permission do you have to be in (the country where you are applying from)?

- ☐ I have a temporary visa
- ☐ I am a permanent resident
- ☐ I do not have a visa and I am not a permanent resident

Have you provided evidence of your English language ability in a previous application?

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an [approved English language test](#) which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English language or literature GCSE, an International GCSE, an A level, or a Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

☐ Yes ☐ No

The following section refers to how your English Language for the CAS has been assessed.

This will be confirmed in writing on your CAS statement.

Please select the appropriate answer in line with your CAS statement.

In most cases it will have been assessed by the University, as a Higher Education provider with a track record of compliance.

English qualification from a UK school

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18.

This must be a GCSE, an International GCSE, an A level, a National 4 or 5, a Higher, or an Advanced Higher qualification.

You will need to provide your exam certificate.

☐ Yes ☒ No

English language assessment

Are you coming to the UK to study at a higher education provider with a track record of compliance?

[See the Register of Student sponsors](#) to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor - Track Record'.

☒ Yes ☐ No

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

☒ Yes ☐ No

Short-term study

Are you attending a short-term study abroad programme in the UK as part of a university course in the USA?

☐ Yes ☐ No

Study of English as a foreign language

Are you applying to study a course on English as a foreign language?

☐ Yes ☐ No

Degree taught in English

Do you have a degree equivalent to a UK Bachelor's degree which was taught in English?

If you have a research degree, your research must have been done in English.

☐ Yes ☐ No

English language test

Have you passed an [approved English language test](#) in the last 2 years?

The test must have included reading, writing, speaking and listening skills.

You must have scored level B1, B2, C1 or C2. [Check your grades against the CEFR level and grade requirements.](#)

☐ Yes ☐ No

English language test exemption

Do you have a medical condition which prevents you taking the English language test?

You must provide a letter from a doctor to confirm you have a [medical condition which prevents you from doing the test.](#)

☐ Yes ☐ No

Family who live in the UK

Do you have any family in the UK?

This includes:

- immediate family - such as spouse, civil partner, parents, children, brothers or sisters
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

☐ Yes ☐ No

You will now be asked if you have people financially dependant on you. If you have, you will be asked to provide details.

You will now be asked to provide your parents details, (if known)

Travelling with another person

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?

☐ Yes ☐ No

Where you will stay in the UK

Do you know where you will be staying in the UK?

☐ Yes ☐ No

If you don't have a UK address confirmed yet, you can answer 'No'.

Accommodation plans in the UK

Where do you plan to stay in the UK?

Give as much detail as possible of where you intend to stay, for example in a hotel, private housing, or with friends. Include the names of anyone else you will live with and their relationship to you.

Maximum of 500 characters

If you don't have any UK address confirmed. You can use the university address, which is;

**King's Gate, Level 2, Newcastle University,
Newcastle upon Tyne. NE1 7RU**

If you know the building name and address that you will be living in but not the room number, you can explain this in the free type text box

Now you will be asked for Travel and Visa history questions

Your planned travel information

Date you plan to arrive in the UK

Enter date in the format DD MM YYYY

Day Month Year

Why is this information important?

If your application is successful, you will be granted a visa to enter the UK. The visa will only be valid for entry to the UK for 90 days. If your visa expires before you travel to the UK, you will have to apply for a replacement visa.

After you arrive in the UK, you will collect a [biometric residence permit](#), which will show that you have permission to remain in the UK.

Please enter the date of intended travel as accurate as you can. This date will be used to determine the start date of your Student Visa.

Student Visas can be granted to start up to 1 month before the course start date.

The following 8 questions will be asked next—we have not provided screen shots of these.

Immigration history questions for previous applications for the UK and worldwide

Breach of Immigration Law

Convictions and other penalties , (including other penalties, such as speeding or traffic fines, and it is for anywhere worldwide)

War Crimes, Terrorist activities, organisations and views, Extremist organisations and views

Person of good character

Employment history

Sponsor licence number and address

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Thursday 18 April from 03:00 BST until 08:00 BST. You will not be able to complete your application during this time.

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

CKTK52NU0

Sponsor's address

King's Gate, Level 2

Newcastle University

Town/City

Newcastle upon Tyne

Postcode

NE1 7RU

Copy the information stated here into the application form.

Newcastle University sponsor license number is
CKTK52NU0

Place of Study

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Thursday 18 April from 03:00 BST until 08:00 BST. You will not be able to complete your application during this time.

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- ☐ Independent School
- ☐ Higher Education Provider
- ☒ Higher Education Provider with a track record of compliance
- ☐ Overseas Higher Education Provider
- ☐ Publicly Funded College
- ☐ Private Provider

Newcastle University is a Higher Education Provider with a track record of compliance

[What is the difference between a school and a higher education institution?](#)

Primary site of study

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Thursday 18 April from 03:00 BST until 08:00 BST. You will not be able to complete your application during this time.

Is this the site where the majority of your study will take place?

King's Gate, Level 2
Newcastle University
Newcastle upon Tyne
NE1 7RU

- ☐ Yes ☒ No

Select 'No' and enter the address of your school which is stated on your CAS document.

Address of your primary site of study

Town/City

Postcode

UCAS details

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Thursday 18 April from 03:00 BST until 08:00 BST. You will not be able to complete your application during this time.

Did you apply for your course through UCAS?

☐ Yes ☐ No

[What is UCAS?](#)

Academic Technology Approval Scheme (ATAS)

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Thursday 18 April from 03:00 BST until 08:00 BST. You will not be able to complete your application during this time.

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can [find out if you need an ATAS certificate here](#).

Do you need to obtain permission from the ATAS?

☐ Yes ☐ No

If ATAS was required it would have been confirmed as a condition of your Admissions offer. Please refer to the ATAS certificate for the 6 digit reference number

Not every programme will require ATAS. Refer back to your offer letter for further details.

Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

☒ Yes ☐ No

[What is an official financial sponsor?](#)

If you are being wholly sponsored by an official financial sponsor how will you prove this?

- ☐ My Student sponsor has confirmed this information on my CAS
- ☒ Letter of official financial sponsorship
- ☐ I am not being wholly sponsored

If you are receiving financial sponsorship or scholarship, please select 'yes'.

If you are financially sponsored, you will also need a financial guarantee letter to support the visa application.

However, if you are receiving a scholarship, studentship or discount from Newcastle

University, this information must be stated on your CAS and you don't need a financial guarantee letter.

Example:

If you are in receipt of a partial university scholarship of £4000.00, you should select 'yes', followed by 'I am not being wholly sponsored'.

Course information

Name of sponsor institution (school/college/university)

Newcastle University

Course name

Qualification you will get

This is the level of the qualification you will receive at the end of your course.

If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Are you going to be a student union sabbatical officer?

[What is a student union sabbatical officer?](#)

☐ Yes ☒ No

This section refers to your place of study and programme details and the qualification that you will get.

Please copy the course name and qualification level from your CAS.

Bachelor Degree -RQF Level 6

Master Degree -RQF Level 7

PhD -RQF Level 8

Students with dependants

Your dependants can only apply if your course is listed as RQF 7 or 8 research on your CAS; or if you are a government sponsored student following a course of at least six months

Course dates

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before.

Enter date in the format DD MM YYYY

Day Month Year

Course end date

Day Month Year

You will be asked if you have made any Accommodation payments.

This is only relevant if you are going to stay in University accommodation

Course fees

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

This should always be the full Tuition fee as confirmed on your CAS. This is before any discount or scholarship reduction

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.



Yes



No

How much has been paid?

£

How can you prove this amount has been paid?



My sponsor has confirmed this information on my CAS



Receipts

If you have paid additional tuition fees after your CAS has been issued, you will need to provide payment receipts in support of the Visa application.

Student Loan

You must show that you have enough money to cover your course fees, and living costs for you and any dependants [Read the guidance](#) to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

☐ Yes ☐ No

The UKVI require funds for unpaid Tuition Fees, (for the Academic year of application), and £9207 GBP maintenance to be held for 28 days prior to submitting and paying for the visa application.

If these funds are not in a currency that is not GBP an [Oanda.com](#) currency conversion will need to be generated to convert into pounds sterling , the lowest amount of currency held over the 28 day period.

Maintenance funds

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

☒ Yes ☐ No

Are all of the maintenance funds required for this application in a bank account with your name on it?

☐ Yes ☒ No

You must answer this question to continue

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

☒ Yes ☐ No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

☐ Yes ☐ No

How can you prove they are your parent(s) or legal guardian(s)?

- ☐ Birth certificate
- ☐ Adoption certificate
- ☐ Court document

**You can either show funds held in your name
OR in your parents / legal guardians name.
You are not able to use funds held by any
other family member.**

**If you are using funds in your name, you need to
select 'Yes' to this question. Then you will be
taken to the provide additional information in
support of your visa application section.**

**If you are using funds in your parents / legal
guardians name, you need to select 'No' to
this question. Then you will be taken to the
provide additional information in support of
your visa application section.**

**If you are using funds in your parents / legal
guardians name you will also need to provide
the following:**

- **proof of your relationship such as a birth certificate, household register etc**
- **A permission letter that confirms:**
 - **your name and their name and**
 - **how you are related and provides permission for you to use the funds.**

Additional information about your application

If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:

Maximum of 1,000 characters

This is where you can explain anything that might help with the visa application, including:

- Your UK accommodation will be confirmed on arrival, if you don't have the details yet, (if applicable).
- If you are from a TB required country but do not require new TB testing because you have not been away from the UK for the specified period of time.

1. Start **2. Application** 3. Documents 4. Declaration 5. Pay 6. Further actions

[◀ Back](#)

Check your answers

Check the information below before you continue to the next section.

Personal information

Who does this email address belong to?	You	Change
sarah.aittis@newcastle.ac.uk		
Do you have another email address?	No	Change
Provide your telephone number	07777777777	Change
Where do you use this telephone number?	For use whilst in the UK	
Select whether this is your home, mobile or work telephone number	Mobile telephone number	
Add another		Add
Are you able to be contacted by telephone?	I can be contacted by telephone call and text message (SMS)	Change

Scholarships

Do you have a Fulbright, Marshall, Chevening, or Commonwealth scholarship?	No	Change
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Sponsor

Do you have a Confirmation of Acceptance for Studies (CAS) number?	Yes	Change
Confirmation of Acceptance for Studies reference number		

Personal information

Given name(s)	Mickey	Change
Family name	Mouse	
Also known by another name?		Add
What is your sex, as shown in your passport or travel document?	Male	Change

Applying for dependants to join you in the UK and or travel with you to the UK

Check their eligibility to join you in the following web page. You will also find links to fill in your dependant's applications from this page:

<https://www.gov.uk/student-visa/family-members>